

Student Name:
Projected Start Date:
End Date:



12900 Lake Avenue, Suite 003A, Lakewood, Ohio 44107 • 1-800-517-0857 • www.lakewoodcollege.edu

Combination Mediation & Paralegal Diploma Program

Course Length: 15 Months

Course Code: CMB010

<u>Title of Lesson</u>	<u>Type of Credit Awarded</u>	<u># of hours</u>	<u>MyCAA Contract Cost</u>
Lesson 1-Conflict Resolution Overview	Clock Hours	38	\$270.00
Lesson 2-Mediation History	Clock Hours	38	\$269.00
Lesson 3-Formal Mediation Process	Clock Hours	38	\$269.00
Lesson 4-Legal Considerations in Mediation	Clock Hours	38	\$269.00
Lesson 5-Convening Process	Clock Hours	38	\$269.00
Lesson 6-Opening Statement	Clock Hours	38	\$269.00
Lesson 7-Communication & Info Gathering	Clock Hours	38	\$269.00
Lesson 8-Negotiation Stage	Clock Hours	38	\$269.00
Lesson 9-Relationship Skills	Clock Hours	37	\$269.00
Lesson 10-Problem Solving Skills	Clock Hours	37	\$269.00
Lesson 11-Conflict Management Skills	Clock Hours	37	\$269.00
Lesson 12-Closing Stage	Clock Hours	37	\$269.00
Lesson 13-Ethics	Clock Hours	37	\$269.00
Lesson 14-Family Mediation Skills	Clock Hours	37	\$269.00
Lesson 15-Business Mediation Skills	Clock Hours	37	\$269.00
Lesson 16-Marketing Mediation	Clock Hours	37	\$269.00
Lesson 17-The Paralegal Profession	Clock Hours	100	\$269.50
Lesson 18-Law Office Operations	Clock Hours	100	\$269.50
Lesson 19-Legal Systems	Clock Hours	100	\$269.50
Lesson 20-Legal Research & Terminology	Clock Hours	100	\$269.50
Lesson 21-Legal Writing & Analysis	Clock Hours	100	\$269.50
Lesson 22-Legal Procedures	Clock Hours	100	\$269.50
Lesson 23-Legal Subjects: People Focus	Clock Hours	100	\$269.50
Lesson 24- Legal Subjects: Transactions	Clock Hours	100	\$269.50
Lesson 25-Litigation Alternatives	Clock Hours	25	\$269.50
Lesson 26-Employment & Networking	Clock Hours	75	\$269.50
Subtotal:		1500 Clock Hours	\$7,000.00

Lakewood College's Paralegal-Mediation Diploma Program is a postsecondary diploma program. We allow students 15 months to complete our Paralegal-Mediation Diploma program. However, since it is a self-study course students are able to complete the program before the allowed time frame. The suggested time frame for completion is 12-15 months. This diploma program offered by Lakewood College is accredited by a national accrediting agency recognized by the Department of Education, which is the Distance Education Training Council. Upon completion of this diploma program, military spouses are eligible to sit for the Certified Legal Assistant (CLA) Examination with the National Association of Certified Legal Assistants & Paralegals and the National Mediation Certification Examination. This diploma program is neither a CEU or PDU program. Lakewood College is nonprofit 501 (c) (3) college.